



**BY-LAWS**  
of the  
(WINNIPEG BRANCH)  
**MANITOBA REGISTERED  
MUSIC TEACHERS'  
ASSOCIATION**



## 1. NAME

Winnipeg Branch — Manitoba Registered Music Teachers' Association.

## 2. OBJECTS

- (a) To promote progressive ideas upon the teaching of music, especially in the direction of the recognition of the fact that music is an art and a literature, and should be taught and studied from that point of view.
- (b) To encourage more definite and systematic preparation for the art of teaching, and to stimulate the acquirement of all-round musicianship and of wide general culture amongst those who are intending to qualify as teachers.
- (c) To uphold the interest already aroused in music credits in the high schools and university; and, as opportunity arises, to extend the same.
- (d) To hold the Annual or Biennial Music Teachers' Convention.
- (e) To entertain distinguished visitors to Manitoba.

## 3. GOVERNMENT

The Branch shall be governed by an executive committee of ten members, elected Annually, excepting Past President.

- (a) President—who shall preside at the regular meetings of the Branch and at all executive meetings, and shall be ex-officio member of all committees.
- (b) Past President—who shall be a member for the length of the President's tenure of office.
- (c) Vice-President — who shall preside in the absence of the President.
- (d) Recording Secretary — who shall take the minutes of all meetings of the Branch and of the Executive Committee; receive all reports of sub-committees and generally keep the business

records of the Branch.

(e) Corresponding Secretary—who shall attend to all secretarial matters not allotted to the Recording Secretary.

(f) Treasurer—who shall deposit all funds of the Branch to the credit of same in a chartered bank, and shall draw cheques on the order of the Executive, such cheques to be signed by the Treasurer and countersigned by the President.

(g) No member shall occupy the office of President for longer than two years in succession.

(h) No member except president-elect may hold executive position for more than two years in succession.

(i) The Corresponding Secretary, Treasurer, and Recording Secretary shall be appointed by the new Executive at their first meeting from among their own members.

#### **4. ELECTION OF EXECUTIVE**

1. The Executive shall appoint nominating committee six weeks prior to the Annual meeting of the Branch.

2. The nominating committee shall prepare a slate of ten nominees including Past-President to the Executive and shall submit the same in writing to the active members of the Branch, two weeks prior to Annual Meeting.

3. Any active member may make additional nominations from the floor, having first obtained the consent of the nominee.

4. Procedure shall be as follows: First, the President shall be elected. Second, the eight additional executive members. Third, the Vice-President is elected from the new Executive.

#### **5. MEETINGS**

(a) Regular meetings of the Branch shall be held monthly except in June, July, August and

September, at a time and place to be decided by the Executive. The Executive is empowered to call special meetings of the Branch at any time. Any meeting may be considered a business meeting.

(b) The Annual Meeting of the Branch shall be held in April, and seven days' written notice thereof shall be sent to each member. At this meeting only members in good standing shall be qualified to elect the executive committee.

(c) The Executive shall meet at the call of President and five members including the presiding officer shall form a quorum. A majority vote of those present shall decide all matters, the President of the Branch being qualified to have a casting vote.

(d) At meetings of the Branch, twenty members shall constitute a quorum and all questions shall be decided by a majority vote of those present.

(e) All business matters of the Branch may be transacted by the Executive, except that any matters may be referred from the Executive to the Branch, on a vote of at least four members of the Executive. Undertakings involving unusual financial outlay are to be decided by the Branch.

(f) When a matter of important business is to be decided, members of the Branch shall receive from the Secretary notice of motion one week previous to the meeting.

(g) Sub-committees may be appointed at any time either by the Executive or by the Branch to consider and report on such matters as may be submitted to the members.

(h) Convenors of any necessary committees shall be appointed by the Executive, and shall report to the Executive; these convenors shall appoint their own committees and have charge of programmes, meetings, conventions and such

other matters as shall be referred to them by the Branch or the Executive.

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## 6. MEMBERSHIP

### Membership of the Branch.

(a) No person shall be entitled to be registered as a member of the association unless he or she :

1. Has been teaching music in a professional capacity and under conditions satisfactory to the board hereinafter mentioned for at least two years since receiving such degree, diploma or certificate as is required for membership ;
2. Is over twenty years of age ;
3. Has resided in Manitoba for at least three months immediately prior to making application for membership ;
4. Is of good moral character ; and either
5. Holds a diploma of the associate or licentiate grade issued by one of the universities (being at present the University of Alberta, the University of Manitoba, and the University of Saskatchewan) co-operating through the Western Board of Music, the Toronto Conservatory of Music, the McGill University Conservatorium of Music, Trinity College, London, Eng.; any of the Royal Schools of Music, London, Eng.; or any university or school of music recommended by the Executive Committee of the Association and approved by the Senate of the University of Manitoba; in cases where such diplomas do not include a pedagogic test, such a test shall be required ; or
6. Has satisfied such conditions as to teaching experience as may be required by the board hereinafter mentioned.

(b) Candidates for membership shall make application on a form to be obtained from the Branch Secretary, to be returned with the necessary fee to the Secretary. All applica-

tions for membership shall be subject to the approval of the Provincial Executive.

(c) Only active members in good standing shall be entitled to vote at any business meeting of the Branch, and Association.

(d) Members more than three months in arrears shall not be considered to be in good standing.

(e) A member may withdraw by letter of resignation or through non-payment of fees, or he may be suspended for unethical conduct. He may not assign his membership.

(f) Unethical Conduct — 1. The offering of inducements to, or otherwise persuading any student or students enrolled in another teacher's class to leave it and join one's own.

2. The using of an official office or the private information gained in any position of trust, to further one's own professional interest.

Unethical conduct shall be determined by a two-third majority vote of the Local Branch Executive; and that body shall define the case and impose the penalty; suggested penalties—suspension from the Association for a long or short term or entirely.

## 7. FINANCE

(a) The official year of the Branch shall be the period of time from one Annual Meeting to the next. The active membership fee shall be; Members \$3.00. All fees payable in October.

(b) An audit of the financial affairs of the Branch shall be made annually and a financial report submitted by the Treasurer at each Annual Meeting.

(c) The Branch Treasurer shall pay to the Treasurer of the Provincial Association in two installments, October 1st and February 1st each year a sum of 50c for each member of the Branch being the agreed subscription to its funds required by the Provincial By-Laws.